

Duane Feragen moved to approve the current Programming Policy. Julie Schramek seconded the motion. Motion carried.

COMMITTEE REPORTS:

Personnel Committee

Becky Repinski reported the personnel committee is completing its work on the survey process being used for this year's annual director review. Becky stated the committee will then provide the form to Ann for review prior to distribution.

DIRECTOR'S REPORT:

Retirement Party Planned for Anita Bruggeman

Ann Hokanson notified the board of the date set for the retirement party honoring Anita Bruggeman, which will be held on Thursday, October 20, 2011.

Minnesota Library Association Annual Conference

Ann Hokanson advised staff library members Gayle Heimer and Linda Anderson will be attending the 2011 MLA annual conference in Duluth, Minnesota, October 12-14, 2011.

Public Library Association 2012 Conference

Ann Hokanson reported she has registered to attend the 2012 PLA conference in Philadelphia, Pennsylvania. Ann noted the conference is held every other year.

Building Maintenance Update

Library Administrative Assistant Sara Steinhoff provided a brief report regarding a number of recent building maintenance projects. Sara reported service calls by Harty Mechanical for the boiler alarm sensor repair and by Kestner Electric for repair to the timer for the public parking lot lights, which had been non-functioning for approximately one week because of the problem with the timer.

Sara noted the closer on at least one of the doors at the main entrance needs repair or replacement, and she will be contacting the Park and Recreation Department to attempt the repair or advise on replacing.

Sara Steinhoff advised the library's windowsills have all been replaced with solid wood pieces, which were stained to match other library woodwork. Sara explained a number of the old sills had become cracked or split due to sun exposure and other damage, but could not be repaired because of the thin veneer surface, so all were replaced instead. Sara also stated eight of the reading chairs throughout the library are being reupholstered to repair damage or extensive staining/discoloration. In addition, she advised the remaining study tables that had not had their edges refinished in the spring would be completed over the next several weeks.

Ann Hokanson added that the public photocopier has been moved to a new location outside the door to the computer lab to make room for the display cabinet for The Saint John's Bible. Ann also advised a number of the tables in the large meeting room will need to be replaced soon, since many of them are in need of repair or are becoming unstable and difficult to move. Ann recommended the library purchase tables that are lightweight, as well as easily moved and stored.

SELCO REPORT:

Sally Baker reported the SELCO Foundation is working on identifying optimal low-risk investment options.

AUGUST 2011 GIFTS REPORT:

A motion was made by Sally Baker, seconded by Vicki Splinter, to approve the August 2011 gifts report. Carried.

CITIZEN'S COMMENTS: None.

BOARD COMMENTS:

Sally Baker reported a special reception to celebrate the arrival of The Saint John's Bible is set for Sunday, October 30, 2011, with the time to be determined (probably in late afternoon or early evening). She noted that a public event would be held at a later date to celebrate the opening of the display.

OTHER BUSINESS:

Vision 2020 – Presentation by Mayor Tom Stiehm

Mayor Tom Stiehm provided a presentation on the background, goals and plan for Vision 2020, which is a city-wide movement to prompt citizens to generate, select and work towards specific goals to maintain and improve the quality of life in Austin for its residents, organizations and businesses. Mayor Stiehm presented information on the process to be used, which is modeled after a similar plan used successfully in Dubuque, Iowa. Following the presentation, Mayor Stiehm facilitated a brainstorming session with the library board to submit ideas to the Vision 2020 group and noted there is a station in the library for individuals and/or groups to submit additional ideas.

ADJOURNMENT:

Motion made by Vicki Splinter, seconded by Julie Schramek, to adjourn at 5:30 p.m. Carried.

Respectfully submitted,
Sara Steinhoff
Recording Secretary

NEXT MEETING
Tuesday, October 11, 2011
(Due to Columbus Day holiday Monday)
4:00 p.m.