



funding for 2011 than for 2010, and she has not heard any information that the amount will not be provided as requested.

Carmen Tribbett inquired as to whether the \$800+ for the New York Times subscription covered one copy or more. Ann Hokanson advised that it covers only one copy.

A motion was made by Duane Feragen, seconded by Vicki Splinter, to approve the November 2010 bills. Carried unanimously by roll-call vote.

## **COMMITTEE REPORTS:**

Duane Feragen suggested the board continue with the previous month's discussion regarding the use of committees. Ann Hokanson agreed and noted that the discussion would dovetail with a recommended schedule for policy review she had prepared for the board.

Ann Hokanson presented a proposed schedule, which places all library policies on a rotation for annual review by the board. Ann noted that having the policies reviewed regularly by the board would negate the need for a separate policy committee. Sally Baker inquired as to whether suggested policy revisions and related materials would be provided to the board prior to the meetings. Ann replied that the materials would be sent along with the board packets before each meeting.

Ann Hokanson recommended that the Policy Committee be discontinued in favor of having the board as a whole review the policies. Ann also recommended the discontinuation of the Art Committee and integration of those issues into the areas covered by the Building and Grounds Committee. Sally Baker advised that no motion was needed to discontinue those committees, since they were created ad hoc and are no longer necessary. Becky Repinski stated that committee appointments would be addressed in January.

Ann Hokanson proposed a change to the Checkout Policy to bring the wording into agreement with practice by changing the stated \$10.00 limit for borrower privileges and computer use to \$5.00. Following a brief discussion on issue of borrowers who carry ongoing fine balances on their cards, Duane Feragen moved to approve the changes in the Checkout Policy, and Sally Baker seconded. Motion carried.

## **DIRECTOR'S REPORT:**

### **Circulation Statistics**

Ann Hokanson reported circulation stats for 2010 are not quite as high as they were for 2009, but that the numbers are not really low, and there is no readily apparent cause for what causes the fluctuation in numbers from year to year.

### **"Library Journal Index Measures" Handout**

Ann Hokanson presented copies of the *Library Journal* Index Measures, which provides data on average numbers of visits, circulation, attendance at programs and public internet terminal use per capita for libraries, grouped by expenditure group. Data from 2008 (the most recent available) shows that Austin Public Library ranks about average for visits, slightly above average for circulation, lower than average for attendance at library programs, and higher than average for public internet terminal use. Ann reported that, overall, the library falls in the middle of the ranked statistics for comparable libraries.

### **Grant Funding**

Ann Hokanson advised that the library has been approved for \$8,000 in funding from the Hormel Foundation to be used for the 2011 Summer Reading Program.

Ann Hokanson reported that the library's application for Legacy funding for programming related to the upcoming New Harmonies exhibit has been denied, but that the library has been asked to resubmit the request.

Ann Hokanson relayed a request from the Austin YMCA to partner with them in a request for Legacy funding for an after-school program. The program would involve children's art classes focused on illustrated books.

**Facebook**

Ann Hokanson advised that the Austin Public Library is now being advertised on the Facebook website with a link that connects users to the library's regular website.

**SELCO REPORT:** None.

**OTHER BUSINESS:** None.

**NOVEMBER 2010 GIFTS REPORT:**

Carmen Tribbett noted an apparent discrepancy on the gift report listing of the purchase price of the Hormel stock given by Kathleen Sherman, as opposed to the purchase price received for the Hormel stock given by the anonymous donor. Ann Hokanson advised that the purchase price was virtually the same, but there was a miscommunication involved in the sale of the stock from the Sherman gift, which resulted in income taxes being withheld, causing the net received to be lower. Ann advised that we will file to get the taxes refunded to the library.

A motion was made by Pat Toschak, seconded by Carmen Tribbet, to approve the November 2010 gifts report. Carried.

**CITIZEN'S COMMENTS:** None

**BOARD COMMENTS:** Sally Baker advised that the Ladies' Floral Club will be doing another book event in April (as a tea).

**ADJOURNMENT:**

Motion made by Duane Feragen, seconded by Julie Schramek, to adjourn at 5:10 p.m. Carried.

Respectfully submitted,  
Sara Steinhoff  
Recording Secretary

**NEXT MEETING**  
**4:00 p.m., Monday, January 10, 2011**